

After School Tutor/Intern (College Level)

The Intern will work scheduled hours for the Hampton Parks and Recreation School Age Program, averaging 6-15 hours per week.

Students will be assigned to sites on the basis of request from site leaders, number of participants in the program and need.

Hours should be scheduled so that you can be at your site one ½ hour before the start of the program. Ex. Program starts at 2:30 you should be at your site by 2:00.

Interns are expected to stay at the work site until scheduled hours have ended or the site leader releases you. All programs end at 6:00 p.m.

Students are expected to conduct themselves as employees of Hampton Parks & Recreation and as such abide by all rules, policies, and procedures of the School Age Programs.

The Student Intern will work directly with the School Age Program Staff and follow all Hampton Parks and Recreation staffing policies, including but not limited to:

- Taking and passing a Virginia State Police Background Check
- Taking and passing a Virginia Social Services Background Check
- Two character references
- Tuberculosis Screening

The Intern will assist students in need of additional academic support as well as all other duties assigned by the site leader in reference to participants in the School Age Program.

The primary role of the student Intern is to:

- Be willing to believe in the abilities and strengths of all children regardless of diversities of race, culture or economic status
- Be aware of educational standards
- Link after school activities with in-school learning
- Assist with homework
- Assist in offering enrichment based activities and nontraditional learning opportunities
- Use available technology as an instructional tool
- Establish a good relationship with site leaders and other After School staff members
- Be a positive role model
- Be committed